



**COLLEGE CODE: 0454**

Navsanjeevan Shikashan Prasarak Mandal's Darwha (R.No. F-1562)

# **JIJAMATA ARTS COLLEGE**

Arni Road, Darwha Dist-Yavatmal

Principal  
Dr.A.P.Jadhao

Office -(07238)255862  
9850857503(Principal)

Chairman  
HonManikraojiThakare

## **INTERNAL QUALITY ASSURANCE CELL**

**IQAC  
(A.Y.2019-20)**

Date: 12.08.2019, Time: 12:30 A.M. Venue: IQAC/NAAC Room

The meeting started on a welcome note by IQAC Coordinator, Dr Pritee Thakare The meeting of IQAC was held on 12/08/2019 in the IQAC room of the college the following issues were discussed:

The minutes of the meeting are as follows.

**Subject -1:-**Discussion on the minutes and action Taken Report of the previous meeting and confirmation.

**Resolution -1:-**The IQAC coordinator read the minutes and action Taken Report of the last meeting and they were confirmed unanimously.

**Subject -2 :-**Review of the workload distribution and Teaching Plans

**Resolution -2:**All the HoDs presented in brief the distribution of workload that was finalized in the departmental meeting. They also presented the Annual Teaching Plans for the approval of the IQAC. They were approved by the Principal.

**Subject-3** Result Analysis.

**Resolution -3** Result Analysis of the previous examinations was carried out by respective departments. It was suggested that slow learners would be given extra attention/study help to keep pace with the progress.



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**Subject-4** Preparation for NAAC Accreditation.

**Resolution-4** IQAC coordinator proposed the resolution for the preparation of SSR for the accreditation of NAAC First Cycle. All HoDs were directed to prepare the departmental profile. It was approved unanimously that each Dept would prepare the profile. All HoDs would prepare a detailed profile as per the new NAAC format.

**Subject-5** Preparation and setup of physical facilities for NAAC

**Resolution- 5** IQAC coordinator proposed the resolution for the preparation and setup of physical facilities for NAAC. It was approved unanimously that each Dept/college would prepare for the setup of the college.

**Subject-6** Date of next meeting.

**Resolution-**It was approved unanimously that the next meeting will be held in second week of November 2019.



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## **The conclusions of the meeting and proposed action plan (August 2019 to November 2019)**

- It is decided and assured that all teaching plan will be approved.
- It is decided that slow learners will be given extra attention/study help to keep pace with the progress.
- It is decided and assured that focus will be given on preparation of SSR and NAAC accreditation by all departments.
- It is decided and assured that efforts will be done for preparation and setup of physical facilities for NAAC .

IQAC Coordinator, Dr. Pritee Thakare informed the date for the next meeting and it is unanimously decided in the Second week of November 2019. The meeting ended with a formal vote of thanks.



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## **IQAC ACTION TAKEN REPORT**

Action Taken Report on the decisions of the IQAC meeting held on 12.08.2019.To implement the decisions of the above mentioned meeting of the IQAC, the following actions were taken:

<b>Sr. No.</b>	<b>DECISION</b>	<b>ACTION TAKEN</b>
1	Confirmation of the minutes and action Taken Report of the previous meeting.	the minutes and action Taken Report of the previous meeting are approved
2	Review of the workload distribution and Teaching Plans	All the workload distribution and Teaching Plans are approved.
3	slow learners would be given extra attention	.slow learners from each departments are found out on the basic of result analysis and given proper attention
4	Preparation for NAAC Accreditation	Preparation for NAAC Accreditation is on the progress SSR is in progress
5	Preparation and setup of physical facilities for NAAC	As some per the decision some of the departments are updated and some are in progress